

# Lily Lane

**Stronger Together**



**We are already involved in lots of preparations for the new year.**

**Important information for when the children come back in September:**

- Timings of the school day:

*Nursery and Reception will start at 8:45am and finish at 3:10pm.*

*Year 1 to Year 6 will start at 8:45am and finish at 3:15pm.*

- Breakfast Club will start at 8am and finish at 8:45am and the cost will be £2 per child.
- After School Club will be from 3:15pm and will finish at 5pm, the cost will be £6 per child per day and £5 for additional siblings.
- The cost for school meals will be £2.40 per day/£12.00 per week.
- All payments are to be made online via the School Gateway. Please see letter attached for information on how to set this up.
- Children will not need to bring a bag or water bottle to school. Children will have access to water in their classroom and at lunchtime. A drawstring bag with their PE kit should be brought to school each Monday and taken home on Fridays for washing and returning each Monday. This saves expense for you too!

## **#Transition – 3rd and 4th July**

Due to lots of new children joining Lily Lane throughout the year and there being more planned mainstream provision for the children who have spent much of their school day outside of their main classroom, it has been necessary to mix up the classes ready for the new school year. If after the two transition mornings, you have any concerns in terms of your own child/children, please do contact the office for a discussion with Mrs Lewis.

All children from Nursery to Year 5 will be visiting their new classes and have the chance to meet their new teacher on the mornings of 3rd and 4th July.

## **#Uniform**

We have pre-loved uniform and pre-loved coats for sale. You will be able to buy pre-loved coats for £5.00 and 3 pre-loved uniform items for £5.00 on the following dates:

**3rd, 4th, 5th July – 8:45am & again at 3:10pm.**

New uniform will also still be available to purchase on the School Gateway app at a discounted price.

## **#Reports**

We will be sending these out on Thursday 13th July, please speak to your child's class teacher if there is anything you are unsure of.

## #Year 3 Dinner Money

Your child has been entitled to Universal Infant Free School Meals up to Year 2. As they are now about to enter Year 3, I want to remind you that this Free School Meal funding will not apply. We work hard to provide good quality, value for money meals for our pupils and hope your child will continue to have a school meal with us. We have a meal price of £2.40 per day or £12.00 per week. The payment must be paid in advance and we recommend you use our on-line payment system School Gateway. If you have not already signed up to School Gateway please speak to the office team about a log in and some help getting you started.

If you think you might be entitled to Free School Meals due to benefits you are receiving, please talk to the office team to clarify this and visit this site: <https://www.gov.uk/apply-free-school-meals>.

## #Event Dates

Date	Group	Event
Thursday 29th June	Whole School	Class and Y6 photo day
Wednesday 5th July	5I	NEU Strike Day
Friday 7th July	5I	NEU Strike Day
Monday 10th July	6R	6R Leavers Performance - 2pm
Tuesday 11th July	6B	6B Leavers Performance - 2pm
Wednesday 12th July	6M	6M Leavers Performance - 2pm
Thursday 13th July	Selected KS2 children	KS2 Music Concert - 2pm
Thursday 20th July	Y6	Year 6 Leavers Fest - 5-7pm (information to follow)
Friday 21st July	Whole School	Last day of term usual 3:10pm finish

**Reminder to all parents – school closes on Friday 21st July for the Summer holidays and will re-open for children on Wednesday 6th September at 8:45am.**

Headteacher: Mrs H Lewis

Dear Families

#### Cashless Office

In order to meet Manchester City Council's audit requirement and to improve the security of our financial transactions we are moving towards a cashless school. From 1<sup>st</sup> January 2018 payments for the following services must be made through the 'School Gateway';

- Breakfast club
- Afterschool club
- School meals
- School trips
- Uniform
- Milk
- KS2 fruit

Instructions on how to download the app are below Please bring your phone or tablet and staff will help you to download the app and show you how to make payments. We will also have laptops available for parents to use.

How to download the 'School gateway' app onto your smartphone or android:

1. Go to your app store and search for "School Gateway" and download the app
2. Once downloaded, select the "I'm a New User" button
3. Enter your email address and mobile number.
4. Select Send PIN and a PIN number will be text to your mobile phone
5. Log in with your email address and the PIN

Or you can access this through your internet browser at [www.schoolgateway.com](http://www.schoolgateway.com).

Your account will be active immediately and you will receive instant notifications of messages in your notifications bar.

**Your mobile number and email will need to match what we hold on our database. If you have problems logging on, please check your details are correct with the school office. It is very important that you let school know if you change your contact details.**

#### Security

This payment system removes the risk of cash going missing and the app is completely secure. Your card details are not visible or stored in the Schoolcomms or school system. All card information is processed by Barclaycard. You log in using the email address registered with the school and with your PIN number.

Schoolcomms is registered with the data protection act. All information you provide will be kept private and will not be passed on to any other organisation. Your details will only be used for the purpose of school business. You will not receive any SPAM or marketing material.

If you have any questions or concerns, please contact the school office on 0161 205 3397.