

**Lily Lane Primary School  
Job Description**

**Lunchtime Playworker**

The post holder reports to the Head teacher. Other main contacts are the Deputy Headteacher, Senior Lunchtime Playworker and Pastoral Manager

**Purpose**

To support the senior playworker as part of a team of Lunchtime Playworkers.

To help support an atmosphere so that the meal and lunchtime recreation is a pleasant experience for pupils and staff.

**Main duties and responsibilities**

1. To provide lunchtime supervision under the direction of the Senior Lunchtime Playworker.
2. To report any issues relating to the supervision of pupils to the Senior Lunchtime Playworker daily.
3. To be trained in basic first aid and to deal immediately with minor 'bumps and bruises' when on first aid duty.
4. To send immediately for a fully qualified first aider (usually the Senior Playworker) for more serious accidents when required.
5. To help create an atmosphere so that the meal and lunchtime recreation is a pleasant experience for pupils and staff.
6. To prepare and deliver play activities either inside or outside the classroom.
7. To know and follow fire drill arrangements and to be prepared to take action in the absence of the Senior Lunchtime Playworker.
8. To be aware of individual pupils with special needs and provide support accordingly.
9. To report any child protection or safeguarding concerns to the designated persons.
10. To undertake Level 1 Safeguarding Training.

**Where the postholder is disabled every effort will be made to supply all necessary aids, adaptations or equipment to allow them to carry out all the duties of the job. If however, a certain task proves to be unachievable job redesign will be pursued.**

**Lily Lane Primary School  
Person Specification**

**Lunchtime Playworker**

To demonstrate an interest and involvement in working with children and young people

The ability to understand as well as supervise children and young people

Ability to communicate with others

Ability to respond to every day situations

Good Literacy and Numeracy skills.

**Personal Styles and Behaviours**

Willingness to consent to and apply for an enhanced/standard DBS check

Tact and diplomacy in all interpersonal relationships with external contacts and colleagues at work

Personal commitment to excellence in service delivery

Desire to pursue own personal development and to undertake training as required

Self motivation and personal drive to complete tasks to required time scales and quality standards

Discretion in dealing with confidential and sensitive issues

To carry out all duties with full regard to the City Council Equal Opportunities Policy